

Dear Primary and Prep. students and parents,

Warm greetings to you all;

In fulfilment to your constant request, we have decided to organize “After-School Academic Support Groups” to our dear students for the academic year 2023/2024. Groups will be held directly after the school day at 2:45 pm till 4:15 pm.

Lower Primary groups shall start: on Monday the 2nd of October.

Upper Primary groups shall start: on Monday the 2nd of October.

Prep. groups shall start: on Monday the 9th of October.

Support groups shall be held according to the following regulations:

1. Each group will constitute of **not more than** 15 students. Priority to join these groups will be for those students who are in need for the academic support.
2. In case number of students applying for a certain group is less than 8, support group will be cancelled and the students who paid the fees will be refunded.
3. Groups are to be held once a week for each subject.
4. No bus service is to be provided for the students who join the support groups. Hence, parents are to receive their children immediately after the group at 4:15 pm as no supervision is to be offered at that time.
5. No refund is due to absent students.
6. In case group is to be cancelled or rescheduled for emergency reasons, students and parents will be notified of the alternative date.
7. Fees for the Support Groups:
 - Primary groups: LE 60 per session
 - Prep. groups: LE 75 per session
8. Fees should be paid on a monthly basis at Mr. Remon Raef's office starting next Saturday 23rd of September till Wednesday 27th of September from 9:00 am to 12:00 pm.
9. Support Groups are not to substitute “Office Hours” that are offered to some of the students during the break time.
10. Kindly check the attached schedule for the timing of each subject.

Wishing success to all our students.

Principal of Prim. and Prep. Stages

Christiane Tharwat

School Director

Mona Kamal

After-school academic groups

<u>Day</u>	<u>Saturday</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>
<u>Pr1</u>	French		English	Arabic	Math
<u>Pr2</u>	Math		Arabic	English	French
<u>Pr3</u>	French	English		Arabic	Math
<u>Pr4</u>	Math	Arabic	English	Social \ French	Science
<u>Pr5</u>	English	Science	Social \ French	Arabic	Math
<u>Pr6</u>	Social \ French	Math	English	Arabic	Science
<u>prep1</u>	Science	Math	Arabic	English	Social \ French
<u>Prep2</u>	math	Social \ French	English	Science	Arabic
<u>Prep3</u>	Social \ French	English	Science	Math	Arabic